

REPORT AFTER ATTENDING CONFERENCE /WORKSHOP/ TRAINING/ INTERNSHIP ETC.

UNDER TEQIP-III

To be submitted within 7 days after attending a programme to the Office of the TEQIP-III, GUIST

1.	Name, Designation and Department of the Reporting person (Mention Roll No. For Students)	
2.	Gender: Male <input type="checkbox"/> Female <input type="checkbox"/> Other <input type="checkbox"/>	Caste/Category: Gen / SC / ST / OBC / Minority (tick)
3.	Office Order No.	
4.	Name (Organisation) & venue of the programme	
5.	Title of paper presented (if any):	
6.	Gain/Achievement from the programme attended (in brief), may enclose a separate sheet:	
7.	Anticipated action plan in this regards with timeline, may enclose a separate sheet::	
8.	Actual total expenditure incurred (Rs.) as per your final claim (TA Bill) including Registration fee if applicable	
9.	Have you presented the same paper (if applicable) in the department after attending the Programme	
10.	Signature of Applicant with date	
11.	Forwarded by the Department HOD	
12.	Date of receive in TEQIP-III Office Signature of the receiving official	

Encl. 1. TA Bill, 2. Vouchers (original) for claiming TA, Accommodation, Registration fee etc. 3. Participation certificate, Copy of paper (if not submitted with application).

Students after completing internship must submit a separate page explaining their role play in the organisation in phased manner (week wise).