



**UNIVERSITY WORKS DEPARTMENT
GAUHATI UNIVERSITY
GUWAHATI-14**

SHORT TENDER NOTICE NO. T/17-18/375

Dated 13.12.2017

1. Sealed tenders in two bids in F-2 Form is hereby invited from Firms/ Contractors of relevant categories registered under Gauhati University, P.W.D.; C.P.W.D., M.E.S. and any other State or Central Govt. undertaking having adequate experience construction of similar building for the following work. The tender papers will be issued at the office of the Undersigned **w.e.f. 18.12.17 to 26.12.17** & tender will be received at the office of the **Registrar, Gauhati University up to 2 p.m. on 27.12.17** and shall be opened on the same day at **2:30 p.m.** Contractors or their authorized representative may present at the time of opening of tenders.

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| 1. | Name of Work : | Electrification work in the Ground Floor of Education Dept. (East & West Wing) with installation of panel board |
| 2. | Approximate value of the work: | Rs. 6,13,000/- |
| 3. | Time Allowed for completion of the work | 60 (Sixty) Days |
| 4. | Earnest Money to be deposited | General : Rs.12,260/- & ST/SC/OBC/ UGE/UDE Category Contractor: Rs.6,130/- |

2. Further particulars may be ascertained from the office of the undersigned, Gauhati University during office hours and the site of work may be seen before submission of the tender. Tenders may be submitted in ordinary paper but the formal tender shall be submitted before commencement of work. Earnest Money may be furnished in **Demand Draft or University Cash Receipt** duly pledged in favour of the Registrar, Gauhati University. Non refundable a sum of **Rs. 500/-** (Rupees Five Hundred) for Tender fee shall be deposited in University and the receipt attached to the Tender. The Tender without Tender fee and Earnest Money will not be taken into consideration. New Tenderers shall submit the copies of completion certificate along with the copies of work orders duly attested by a Gazetted officer in support of their experience in execution of similar type of work. The formal tender shall be executed on Non-Judicial Court paper of Rs.10/- (ten) to be purchased by the contractor.

3. Qualification criteria for acceptance of tender:

- a) Experience of successfully completing **at least one** similar internal electrification work including installation of panel board (in buildings) of value not less than **Rs. 2(two) lakhs** against **single work order during last 5 (five) years** in Govt./Semi Govt. Department, Autonomous Body. Proof of completion of the job must be produced viz. completion certificate. Work under private sectors will not be considered.
- b) Further, the bidder must furnish all documents of their firm as mentioned below
 - i) Copy of GST Registration
 - ii) Valid Firm Registration under Gauhati University, P.W.D.; C.P.W.D., M.E.S. and any other State or Central Govt. undertaking
 - iii) Valid Electrical Contractor License,
 - iv) Valid Electrical Supervisor license,
 - v) Proof of sole proprietorship/partnership with the firm,
 - vi) Caste Certificate if applicable
 - vii) Diploma/Graduation certificate if applicable (shall be valid in case of sole proprietorship firm only)

4. The tender document shall be submitted in **2 (two) parts – Part-A: Techno-commercial Part:** Containing NIT, Technical specifications. General Conditions of Contract, Special Conditions of Contract etc. **Part-B: Price part:** Containing the price bid for execution. Price bid of those tenders whose techno-commercial bid (Part-A) found acceptable shall be informed and will be opened subsequently in presence of their authorized representative.

Part-A Shall be opened at the Executive Council's Chamber of Gauhati University in presence of the intending tenders or their authorized representative. Part-B of the tender of those tenders who are found to be not qualified after opening of the Part-A shall be returned.

Bidders must submit tenders including queries if any, at the following office:

**The Registrar
Gauhati University
Gopinath Bordoloi Nagar, Guwahati – 781 014**

5. Submission of Tender : The Tenderers shall submit their technical as well as the price in two separate envelopes marking one envelope as Techno-commercial Part-A & other as Part B : Price Bid. These two envelopes shall be placed inside another envelope with the name of work & bidder's name & full address on it.

6. The Tenders shall be submitted for whole items of work and the rates expressed both in figures and words, and the unit written in words. Every page of the tenders and every correction shall be attached by dated initial of the contractor. The rates shall be quoted either on percentage basis on schedule of rates of **Assam P.W.D. (Buildings) for Electrical Works for year 2013-14** or Against every individual; item of schedule of works as attached and should include the cost of the complete item of work including cost of materials, labour, royalty and other incidental charges if any.

7. All work shall be executed according to the Assam P.W.D. specification or as specified & directed by the department and completed within the specified time In the event of delay in submission of the formal tender and / or commencement of execution of the work the contractor shall be liable to penalty and the earnest money shall be forfeited to the University.

8. The proprietorship firm submitting tender shall submit affidavit declaring name & address of the Proprietor of the firm duly attested by a Notary. Partnership firm submitting tenders shall enclose a copy of the partnership deed along with certified copy of the power of Attorney and certified extract from the Registrar of Firms duly attested by a Gazetted Officer.