

**OFFICE OF THE DIRECTOR OF STUDENTS' WELFARE
GAUHATI UNIVERSITY, GUWAHATI-781014, Assam**

NOTICE INVITING TENDER

Date: 12.12.17

Sealed quotations are invited from reputed Tent houses/firms with experience of organising events for supply of following items for organising festivals /events at Gauhati University campus. The rate to be quoted as per specification of tender. The quotations will be received at the office of the Director of Students' Welfare, Gauhati University, Guwahati-781014, Assam up to 2 p.m. on 18.12.2017 and will be opened on same day at 3 p.m. The quality of the items should be good and the firm to be selected will be chosen on the basis of quality meeting the specified requirements and subject to satisfaction of the committee only.

Items and specifications

1. PA system for national level Drama, Music, Literary Competitions with all accessories including Cordless, Air monitoring system, Minimum 32 channel consol. The rate to be quoted per 1000 Watt, 3000 Watt, 5000 Watt, 10000 Watt.
2. Making of Dining Hall, Rain Proof Bamboo Pandal with ceiling and boundary with good quality cloths. (Size 40 feet x 80 feet), Lighting with generator, Chair, Table, Bofe Set (for minimum 6 items).
3. Registration & Reception Counter (Rain Proof bamboo pendal size 30 ft x 30 ft, Chair 50 Nos, Table 10 Nos)each.
4. Supply of Carpet, Mattress, Pillow, Bed sheet per unit per day basis.
5. Preparation of Food (Breakfast, Lunch, Evening Tea & Snacks, Dinner for 1500 People). The rate will cover Cook, helper, Bofe Service Boy/Girl, LPG Gas/Fire wood, Utensil, Disposal of Waste material etc (for five and half days).
6. Decoration of BKB Auditorium premises, GU main gate, PD Hall Premises, Arts building front side, DSW Office premises with decorative light, mercury lights, tube lights etc.
7. Decorative main gate in front of BKB Auditorium & PD hall with covering wall of 7 feet height 80 feet length (Both side) from the gate to the Auditorium. Decorations with traditional items will be preferred.
8. Gate Over main Road with bamboo frame, Flex Printing, Cloth and traditional Decorations.
9. Registration Kit (Standard quality).

Terms and conditions

- a. The firms will be responsible for safe custody of their materials during the events.
- b. The Payment will be done after successful completion of the events.
- c. The firms must be standard with experience of organising events/ traditional party.
- d. The lowest rate may not be a deciding factor.
- e. An undertaking will have to sign for providing uninterrupted facility for smooth conduct of the festival/Events.

Sd/-

Director, Students' Welfare, GU

Date. 12.12.2017

Memo No. GU/DSW/Tender/EZIUYF/2017/1681

Copy for information to

1. The Finance Officer, Gauhati University.
2. The Secretary to the Vice-Chancellor, G.U.
3. Secretary to the Registrar, G.U.
4. System Officer, G.U for placing this NIT in the GU website.



Director, Students' Welfare, GU