



GAUHATI UNIVERSITY
INSTITUTE OF SCIENCE AND TECHNOLOGY
Gopinath Bordoloi Nagar, Guwahati-781014
Telephone No.: 9954028440
www.gauhati.ac.in

NO.: GUIST/A.Sc./2017-18/01

Date: June 12th, 2017

Notice Inviting Quotations (NIQ) Notification

Sealed quotations are invited from reputed manufacturer/vendors, dealers and suppliers for supply and installation of Fume hood at the Dept. of Applied Science.

Technical Bid is to be submitted in an envelope (Envelope-I) **super scribing clearly as Technical Bid** and Financial Bid is to be submitted separately in a separate envelope (Envelope-II) **super scribing clearly as Financial Bid**. Both the Technical Bid and Financial Bid in two different envelope (Envelope-I & Envelope-II), must be put in to **One Single Envelope super scribing Quotation for supply of "Fume hood"**. The last date of submitting the quotations to the undersigned is 26.06.2017 up to 3 PM. Opening will be on 27.06.2017 at 11AM. The sealed quotations are to be submitted along with the earnest money of 2% of total quoted value in the form of DD in favour of The Registrar, Gauhati University, in the GUIST office on all working days till the last date and time, during office hours. Interested agency may collect the detail NIQ Document from the office of the GUIST, on payment of a fee of Rs. 1000/- in the form of DD in favour of The Registrar, Gauhati University.

Quoted price should include AMC for five years (if any)

Sd/-

Prof. Manab Deka, Director, GUIST

Copy To:

1. Treasurer, GU for information
2. Jt Registrar, GU, for publishing this notice in the GU website
3. M/s Gulf Adv. Agency, Punbazar, for publishing the notice in the Assam Tribune in Classified Tender Section in its immediate next issue, and submit the bill for payment
4. Notice Boards
5. Office Files

Terms and conditions:

1. Only vendors who collect the detail NIQ paying the prescribed fee of Rs. 1000/- may submit the Quotations.
2. The agency must be OEM/Dealer/Service Integrator.
3. If the agency is not OEM, OEM authorization to quote against this NIQ must be submitted.
4. **Upon getting the purchase order the supplier must comply with the specification. Any deviation from the specification would result in cancellation of the purchase order and the cost involved in carrying back the goods would be borne by the concerned firm. In such a case the EMD deposited will be forfeited.**
5. EMD against the total quoted value (Not on Unit Price) must be deposited through DD in favour of The Registrar, Gauhati University @ 2% of the total value (Not the unit price).
6. All tax clearance certificates and Tax Registration certificates applicable in Assam must be attached.
7. The Bidder's audited annual financial statements (balance sheet, Income statement) for the last three years shall be provided. Annual turnover must be of atleast 3 times of the Quoted Value.
8. Bidder must have previous experience of successfully executing minimum of two (2) similar nature contracts within the last two years, each of value not less than 70% of the current quoted value.
9. The Bidder must submit certified copies of supply orders that substantiate fulfilment of the above criteria and information.
10. Bidder must have executed similar orders in Educational Organisations/Govt./Semi Govt organizations. Certificate must be produced.
11. A signed copy of the Detail NIQ must be submitted along with the technical bid.
12. The Quotation must be submitted in two envelope system: A. Technical Bid: Detail specifications, all relevant documents along with the technicals of the submissions. B. The price bid against the detail specifications. Softcopies in CD must be put inside the envelopes.
13. Price bid will be considered only after qualifying in the technical bid system
14. All specifications are minimum.
15. Date of opening of quotation is 27.06.2017 at 11 AM. Representatives of the agencies may attend the Quotation Opening Meeting
16. The GUIST reserves the right to modify/cancel the requirements.
17. Non-Conformity of the any of the terms and conditions will disqualify the Agency and price bid will not be considered.
18. All terms and conditions will be as per Gauhati University rules, regulations and decisions.
19. Vendors may quote for both indigenous and imported equipments.



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Detail specifications and requirements

Item 1: FUME HOOD (OUTER BODY MILD STEEL & INNER SS)

- Working Area Size: 46 inch x 36 inch x 31 inch Made of Mild Steel duly powder coated.
- Granite Working Platform.
- High Speed Centrifugal Blowers.
- Front Sash with counter weights.
- Fluorescent illumination lights.
- Water tap and PP sink.
- Provision for 4 (Four) Nos of gas and air Connection Storage cup board
- 4 (Four) Nos of 15/5 Amp Switches and Socket.

ANNEXURE-I

OFFICE OF THE DIRECTOR, GUIST: GUWAHATI- 14

TECHNICAL BID (FOR ENVELOP I)

I. General Particulars:

The Bidder should provide the following particulars along with relevant supporting documents:

1. Name of the firm :.....
2. Status of the firm (please tick) Proprietorship/ Partnership/ Co-operative/Company
3. Name of the Proprietor/Partner/Managing Director (as the case may be)
4. Mailing address:
5. Firm Registration No..... VAT No..... TIN No.....
6. (i) Tel. No..... (ii) Mobile No..... (iii)Fax No.....
7. E-mail address.....
8. Name and designation of the person authorized to make commitments to the Gauhati University
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.....
9. Year of establishment of the Organization.....
10. Description of business and business background (on firm's letter head with seal).
11. Client profile.... (On firms' letter head with seal).
12. Address of the firm's office/ establishment in Guwahati/ Assam
13. Details of similar work of Govt./ Semi Govt./ Autonomous/ Local bodies / Universities/ other institutions during last two years (on firm's letter head with seal)
13. Turnover details for past two years, please enclose Profit & Loss A/c and Balance Sheets duly audited by Chartered Accountant. (Attach copies of Work Order and satisfactory completion of work)
14. Details of Bank Account No.
 - (i)Name of the Bank.....
 - (ii)Branch Code.....
 - (iii) IFSC Code.....
 - (iv) MICR Code.....
15. Details of Tender Processing fee (non refundable)
 - (i) Amount.....
 - (ii) D. D. No.....Date.....Bank.....

Verification

1. We confirm that we shall abide by all the terms and conditions contained in the application for pre-qualification.

2. All the details mentioned above are true and correct and if there are misrepresentations of facts on any matter at any stage, competent Authority of the Gauhati University has the right to reject the proposal and disqualify us from the process.
3. We hereby acknowledge and unconditionally accept that Gauhati University can at its absolute discretion apply whatever criteria, if deems appropriate for short listing of bidders.
4. We also confirm that we have noted the contents of the enclosed documents forming part of it and have ensured that there is no deviation in filling our offer in response to the tender. The Gauhati University shall have the option to disqualify us in case of any such deviations.
5. After receipt of purchase order and upon supply of the item, if Gauhati University detects deviation of any specifications of the supplied items, we understand that Gauhati University has the right to cancel the Purchase order. We agree to take back the supplied item(s) at our own cost.
6. We have enclosed all the relevant documents as mentioned above.

Signature & Seal of Bidder

ANNEXURE-II

FINANCIAL BID (FOR ENVELOPE-II)

Rates must be shown in following order:

Sl No	Item Specification	Unit Price	Tax applicable	Quantity	Total Price
			Total Price w/o Tax		
			Tax:		
			Total Price with Tax		

(Manab Deka)