

GAUHATI UNIVERSITY

SHORT TENDER NOTICE INVITING BIDS FOR HIRING OF CARS FOR CONVOCATION 2017 OF GAUHATI UNIVERSITY

- 1) **Background:** In order to facilitate arrangements for holding the 26th convocation of Gauhati University scheduled to be held on April 28, 2017, sealed bids are now invited from fleet owners for likely requirement of hired vehicles as per details below.
- 2) **Eligibility :** Only fleet owners with the following qualifications can submit bids.
 - i. The bidder should submit documentary evidence of having similar experience of at least two years of supplying vehicles on hire to Govt. departments, Public Sector Banks, Public Sector units (OIL, ONGC, Railways etc.), higher education institutes like IIT Guwahati, Gauhati University. Copies of certification of satisfaction from the concerned parties should be enclosed.
 - ii. The bidder should have a registered Office in Guwahati (evidence to be submitted).
 - iii. The bidder should be an Income tax assess and should have valid PAN number (evidence to be submitted).
 - iv. The bidder should be registered for the purpose of Service tax and VAT/sales tax as applicable (evidence to be submitted).
 - v. The bidder should not be an employee of Gauhati University or Govt. of Assam.
 - vi. Only bidders who can supply vehicles not more than 3 years old and in good condition should submit bids. Documentary proof of owning at least two such vehicles have to be submitted.

3) **Submission of rates:**

Bidders may submit all inclusive rates (including fixed cost, fuel, etc. and inclusive of all taxes and applicable charges) for vehicles and duration as below. Bidders may note that rate quoted should only be for trips starting from Gauhati University premises.

Type of Vehicle	Half day i.e. 4 Hours or 40 kms (which ever is less)	Full day i.e. 8 hours or 80 kms (whichever is less)
Toyota Innova		
Swift Desire		
Tata Indigo		
Toyota ETIOS		

4) General conditions:

- i. Interested bidders should submit the bids to the Head, Dept. of Statistics, Gauhati University. Sealed bids will be received upto 3P.M. of April 12, 2017.
- ii. Gauhati University reserves the right to reject any bid without assigning any reason.
- iii. No further cost will be borne by Gauhati University.

Date: April 7, 2017


 Convenor,
 Sub committee for
 Accomodation and Transport,
 Head
 26th Convocation of
 Department of Statistics
 Gauhati University
 Gauhati University
 Gauhati University


 Coordinator,
 26th Convocation of
 Gauhati University


 Registrar,
 Gauhati University

Memo No :

Copy forwarded to :

- 1) Prof Birinchi Das, Coordinator, GU Convocation 2017.
- 2) Secy to Vice Chancellor, GU.
- 3) Secy to Registrar, GU.
- ✓ 4) Jt Registrar, GU with a request to upload the same in GU website urgently.


 Registrar,
 Gauhati University.