

GAUHATI UNIVERSITY
GOPINATH BARDOLOI NAGAR
GUWAHATI – 781014



TENDER DOCUMENT

FOR

Roof Treatment work in O/A Flat at Saraighat
Colony

PART – A

TECHNO-COMMERCIAL BID

NIT No.T/16-17/396 Dtd.31.12.16

GAUHATI UNIVERSITY

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NIT No. T/16-17/396

Dated: 31.12.16

(Roof Treatment work in O/A Flat at Saraighat Colony)

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GAUHATI UNIVERSITY
GOPINATH BARDOLOI NAGAR
GUWAHATI-14

Issue of Tender Documents

Ref : NIT No. T/16-17/396
Date : 31.12.16

Tender document for "Roof Treatment work in O/A Flat at Saraighat Colony" consisting of Part - A: Techno-commercial Bid and Part – B: Price Bid is issued to —

M/s. / Sri :

Address :

.....

.....

Superintending Engineer i/c
Gauhati University



NOTICE INVITING TENDER

NIT No. T/16-17/396

Date: 31.12.16

Sealed tenders in two-bid-system are invited from Firms/ contractors of relevant categories registered under Gauhati University, P.W.D.; C.P.W.D., M.E.S. and any other State or Central Govt. undertaking having adequate experience in roof treatment work by laying modified bituminous water proofing membrane system in roof in RCC Building for the following roof treatment work.

Name of work	Roof Treatment work in O/A Flat at Saraighat Colony
Estimated value of the work :	Rs.7,14,000/-
Earnest Money	General : Rs.14,280/-
	SC/ST/OBC/UGE/UDE: Rs.7,140/-
Date of issue of Tender paper	From 02.01.17 to 09.01.17
Last Date & time for Submission Tenders (Both Technical & Commercial parts i.e. Part-A & B)	2-00p.m. on 09.01.17
Date & time for opening of Part-A (Technical Bid)	2-30p.m. on 10.01.17
Time of completion	2 (Two) months

The interested parties may obtain the detailed tender document from the office of the Superintending Engineer G.U. during office hours on payment of (non-refundable) GU Cash Receipt / demand draft/banker's cheque of Rs.500.00 (Rupees five hundred) only in favour of the Registrar, Gauhati University payable at Gauhati towards the cost of tender document.

1. Qualifying criteria for issue of Tender Document:

- a) Registered with Gauhati University /Govt. / Semi Govt. Department and Autonomous Body.
- b) Experience of successfully completing at least 1 (one) roof treatment work by laying modified bituminous water proofing membrane system in roof in RCC Building of value not less than Rs. 4.5 lakhs against single work order during last 5 (Five) years in govt. /Semi Govt. Department and Autonomous Body. .
Work under private sectors will not be considered.

2. Application for Tender Document:

- a) Application for tender document must be accompanied by the attested copies of the qualifying documents as stated above along with registration certificate.
- b) Tender documents will be issued on any working day within the stipulated time on payment (Non-refundable) of Rs.500/- (Rupees five hundred) only by GU cash receipt/ Demand Draft / Banker's Cheque in favour of the "Registrar, Gauhati University, payable at Guwahati" towards cost of tender document.
- c) The issue of tender paper to a contractor does not automatically mean that tenderer is considered qualified for the price part of the bid.
- d) Gauhati University reserves the right to accept or reject any or all applications for issue of tender document without assigning any reason thereof.
- e) The acceptance of tender will rest with the authority of Gauhati University who does not bind itself to accept the lowest tender and reserve to itself the right to reject any or all the tenders received without assigning any reason thereof.
- f) In case, the day of submission of the tender happens to be a holiday on account of Govt. notification and tender can not be opened; the tender shall be opened on the next working day at 2.00 p.m.
- g) For all clarifications regarding site conditions, items of work or any other related to this tender, the Superintending Engineer of Gauhati University may be contacted during office hours on all working days.


 Superintending Engineer i/c
 Gauhati University

Submission of Tender

From :

To

The Superintending Engineer
Gauhati University
Gopinath Bordoloi Nagar,
Guwahati - 781 014, Assam, India

1. I/We hereby tender for execution of the work "Roof Treatment work in O/A Flat at Saraighat Colony" as per tender document within the time schedule mentioned therein and accepted by me/us, at the schedule of rates quoted by me/us for the whole work in accordance with terms and conditions, specifications, drawings, as detailed in the tender document.
2. It has been explained to me/ us that the time stipulated for job and completion of works in all respects as per the "Time schedule" of completion of work and accepted by me/us is the essence of the Contract. I/We agree that in the case of failure on my/ our part to strictly observe the time of completion mentioned for work or any of them and to the final completion of works in all respects according to the "Time Schedule of Completion of work", I/We shall pay compensation to the Owners as per provision and stipulations contained in clause-2 & 3 of General Conditions of Contract and I/We agree to the recovery being made as specified therein.
3. I/We agree to pay the earnest money and security deposit and accept the terms and conditions laid down in the memorandum below in this respect.

MEMORANDUM

- (a) General description of work :
(b) Earnest Money : Rs.....
(Rupees).....
.....(only).

The Earnest money is payable in the manner set out in para 5, below. The Earnest money, if the tender is accepted, will be retained against the security deposit.

- (c) Security Deposit : 10% of the contract amount which will be paid in the manner set out in clause (1) in section 2 of the General Conditions of Contract
- (d) Time allowed for starting of work : Seven (7) days from the date of issue of letter of acceptance of the tender
4. Should this tender be accepted I /We hereby agree to abide by and fulfill all terms and conditions of the said condition of contract annexed hereto so far as applicable or in default thereof, to forfeit and pay to the Gauhati University such sums of money as are stipulated in conditions contained in Notice Inviting Tender and other tender documents.
 5. I/We hereby pay the earnest money of Rs..... (Rupees.....) in the form of Banker's cheque / Demand Draft/ GU Cash Receipt No. of(Name and Office of the State Bank of India or any Schedule 'A' Bank) in favour ""The Registrar, Gauhati University", Guwahati payable at Guwahati.
 6. If I/We fail to commence the work specified in the memorandum in para (3) above, or I/We fail to deposit the amount of security deposit specified in the Memorandum in para (3) above, I/We agree that the Gauhati University without prejudice to any other right or remedy be at liberty to forfeit the said earnest money in full otherwise the said earnest money shall be retained by the Gauhati University towards the

security deposit specified in para (3) above. The Gauhati University shall also be at liberty to cancel the notice of acceptance of tender if I/We fail to deposit the security amount as aforesaid or to execute an agreement or to start work as stipulated in the tender documents.

I/We enclose herewith evidence of my/our experience of execution of work of similar nature and magnitude carried out by me/us in the prescribed proforma and also the Income Tax and Sales Tax Clearance Certificate.

Date.....day of.....2017

Name of Tenderer in Block Letters:

Address:

Signature of Tenderer(s), with the seal of Firm

Witness :

Witness *1
Address
Occupation

Witness 2
Address
Occupation

The above tender is hereby accepted by me on behalf of the Gauhati University,

Vice-Chancellor/Registrar
Gauhati University

Dated the day of 20.....

Superintending Engineer i/c
Gauhati University,

* Signature of witness to contractor signature

GAUHATI UNIVERSITY WORKS DEPARTMENT

Tender No. T/16-17/396

Date: 31.12.16

Name of the Work: Roof Treatment work in O/A Flat at Saraighat Colony

GENERAL CONDITIONS OF CONTRACT (GCC)

SECTION - 1

GENERAL INFORMATION

1. Location and Accessibility of Site

The University is located at Jalukbari within the Guwahati City area. The campus has a hilly terrain on southern side, with the river Brahmaputra flowing on northern side. The area has developed to a small township, now known as Gopinath Bordoloi Nagar.

The University is 10 KM from the Lokapriya Gopinath Bordoloi Airport at Borjhar on National Highway no.37, 5 KM from Kamakhya Railway Station and 10 KM from the Deputy Commissioner's office (Kachari) at the heart of Guwahati City. The Capital Complex of Assam at Dispur is 22 KM away from the University.

The University is easily accessible from Guwahati city which has road, rail and air links from all parts of the country. A large number of bus services from the various parts of Assam terminate at Adabari which is less than 2 KM from the Campus. The newly built Inter State Bus Terminus is also 10 Km away on the National Highway No. 37 on the way to Dispur.

2.Scope of Work

The present scope of work under this contract shall include providing roof treatment work in O/A Flat at Saraighat Colony of Gauhati University. Roof treatment work shall include preparation of existing RCC surface in floor slab by removing, chipping of existing bricks bat, tar felt, lime terracing, disposal of debris etc. Doing patch work in existing slab with cement mortar admixed with mortar modifier cum bonding agent & and laying modified bituminous water proofing membrane over a cement concrete topping admixed with plasticizer. The contractor shall provide all necessary materials, equipment, labour etc. for the execution and maintenance of the work till completion unless otherwise mentioned in the tender document. The work has to be executed in accordance with the terms, conditions, specifications, schedule of quantities, drawings and any other instruction that may be issued by the department from time to time.

3.Time Of Completion Of Work:

This is the essence of this contract. The work shall be completed in all respect by the contractor within a period of 2 (Two) months from the date of issue of written order to commence work/work order/letter of acceptance of tender.

4.Commencement of Work :

The work covered by this contract shall be commenced from the 7th day from the date of issue of the Letter of Intent and be completed in stages on or before the dates as mentioned in the time schedule of completion of work. The Contractor should bear in mind that time is the essence of this agreement, unless such time be extended pursuant to the provision of clause No 2 & 3. Request for revision of construction time after tenders are opened will not receive any consideration.

5.Earnest Money

The tenderer must pay earnest money as given in the notice inviting tender with the tender failing which the tender is liable to be rejected. The earnest money can be paid in Demand Drafts or Banker's cheque only from any Nationalised / Schedule 'A' Bank in favour of "The Registrar, Gauhati University" payable at Guwahati, EMD submitted in the form of Bank Guarantee will not be accepted and the tender will be summarily rejected.

Note : No interest shall be paid by the Owner on the earnest money deposited by the tenderer. The earnest money of the unsuccessful tenderers will be refunded.

The earnest money deposited by successful tenderer will remain towards the security deposit for the fulfillment of the contract but shall be forfeited if the tenderer fails to deposit the requisite initial security deposit as per clause no. 7 hereof and or fails to execute the agreement within 7 days from the date of issue of the Letter of Intent.

6.Security Deposit.

6.1 A sum of 10% of the accepted value of the tender shall be deposited by the Tenderer (hereafter called Contractor) whose tender has been accepted as security deposit with the Gauhati University. This may be deposited initially at 2% of the value of the contract (referred as initial Security Deposit) within 7 days from the date of issue of Letter of Intent and the balance 8% will be recovered in installments through deductions @ 10% of the value of each running account bill till the total security deposit amount is collected, after which no further deductions from bills will be made on this account.

The earnest money deposited with the tender shall be adjusted towards security deposit, provided it is furnished in demand draft only.

6.2 The Security deposit & Earnest Money Deposit shall not bear any interest. The Earnest Money of the unsuccessful bidders will be refunded after decision of awarding the contract. The Earnest Money of the successful bidders shall be retained towards Security Deposit.

7. Submission of Tenders:

7.1. The tender document shall be submitted in 2 (two) parts.

Part-A: Techno-commercial Part: Containing NIT. Technical specifications. General Conditions of Contract, Special Conditions of Contract etc.

Part-B: Price part: Containing the price bid for execution. Price bid of those tenders whose techno-commercial bid (Part-A) found acceptable shall be opened subsequently.

Part-A Shall be opened at the Office of the Undersigned of Gauhati University in presence of the intending tenders or their authorized representative.

Part-B of the tender of those tenders who are found to be not qualified after opening of the Part-A shall be disqualified.

7.2 The Tenderers shall submit their technical as well as the price bid in two separate envelopes marking one envelopes as Techno-commercial Part-A & other as Part-B: Price Bid. These two envelopes shall be placed inside another envelope with name of work & bidder's name on it.

7.3 The Tenderer must furnish the Technical bid along with all supporting documents in hard / spiral binding.

7.4 In case, the day of submission of the tender happens to be a holiday on account of Govt. notification and tender cannot be opened the tender shall be opened on the next working day at 2.00p.m.

7.5. Tenderers must submit tender at the office of the Undersigned

8. Rates to be in Figure & Words:

8.1 The Bidders should quote in English both in figure and words the rates and the amounts tendered by him/them in schedule of Quantities for each item and in such a way that the interpolation is not possible.

8.2 In case there is any discrepancy between the rates quoted in figure and words, the rate quoted in words shall be taken as correct. If there is any discrepancy between rate and the amount, the amount shall be modified in accordance with the rate written in words. In case the amount derived is found to be wrong, the amount shall be corrected on the basis of the rate quoted. In case any ambiguity is found in the rates the tender may liable to be rejected.

9. Service Tax: Bidder should quote their rate inclusive of Service Tax

10. Correction in Entries of Tender Document.

10.1. All correction and alteration in the entries of tender document shall be signed in full by the bidders with date mentioned thereon. No erasure or over writing and /or writing over correction fluid shall be accepted.

10.2 The Tender Documents shall not be altered in any way and the whole set of documents in original shall be submitted after being fully filled in and signed.

11. Signing of Tender:

11.1 The Tender shall contain the name, residence and place of business of person or persons submitting the tender and shall be signed by the bidder with his usual signature. Partnership firms shall furnish the full name and particulars of all partners or by the duly authorized representative followed by the name and designation of person signing. The certified copy of the partnership deed together with a certified extract from the register of firms containing names and addresses of all the partners of the firm should be furnished along with the tender.

A Tender by a Company shall be signed in name of the Company by a person duly authorized to do so. In case such tender is signed by an authorized representative a power of attorney in that behalf shall accompany the tender. In case of a company (whether private or public), certified copy of the certificate of incorporation together with certified Memorandum of Articles of Association and a list containing names and addresses of all the partners/ directors should accompany the tender. A Notary Public or Gazetted Officers shall be furnished. All such documents duly attested by a Notary Public or Gazetted Officers shall be submitted in Part-A of the Tender

12. Undertaking of Guarantee against waterproofing work & Tie Up Agreement

Tenderer shall give an undertaking of Guarantee as per proforma attached with the tender document in respect of water proofing work and tie up agreement as specified in Special Condition of Contract, Section-2.

13. Transfer of Tender Documents.

Transfer of Tender Document issued to intending bidders to another is not permissible.

14. Period of validity:

Tenders submitted by the bidders shall remain valid for acceptance for a period of 180 (One hundred eighty) days from the date of opening date of opening of such tenders. The bidder/s shall not be entitled to revoke or cancel his/ their / tender/s or to vary any of the terms thereof during the said period of validity.

15. Signing of Contract:

The tenderer, whose tender the Gauhati University has accepted, shall enter into formal agreement with owner as per terms of these tender documents.

The successful bidder shall be required to execute an agreement as per proforma attached with the tender document at his own cost on a non judicial stamp paper of Rs.10/- (Rupees ten) only within 7 days from the date of issue of the Letter of Intent. In the event of failure of the selected bidder to execute the said agreement within stipulated period, the Gauhati University reserves right to forfeit the earnest money deposit and cancelled the acceptance of such tender. The contractor's responsibility in respect of this work shall commence from the date of issue of the letter of Acceptance of the Tender/ Work Order.

16. Schedule of Rates:

Following schedule of rates will form part of this tender agreement

- a. Schedule of Rates for A.P.W.D. Building (Civil Works) 2013-14

17. Right of Owner to Accept or Reject the Tender:

The acceptance of tender will rest with the authority of Gauhati University who does not bind itself to accept the lowest tender and reserves to itself the right to reject any or all the tenders received without assigning any reason thereof. The work may be allotted in part or whole at the discretion of competent authority of the institute.

18. Jurisdiction of Court:

All disputes arising out of the agreement so made shall be subject to the Jurisdiction of the Guwahati High Court at Guwahati to the exclusion of all other terms.

SECTION - 2

SPECIAL CONDITION OF CONTRACT

2. Water Proofing work:

2.1 In all items of water proofing and rehabilitation work in the building, the products of Choksey Chemicals Pvt. Ltd. or equivalent products of Fosroc Chemicals (India) Pvt. Ltd./Dr. Fixit of Pidilite Industries Ltd shall be used.

The contractor shall submit the tie-up agreement with the Choksey Chemicals Pvt. Ltd or Fosroc Chemicals (India) Pvt. Ltd or Dr. Fixit of Pidilite Industries Ltd or with their authorized applicators on non judicial stamped paper for providing Company's technical expertise and services in construction /renovation techniques in waterproofing and the relevant methods that will be necessitated throughout the execution and completion of the work if the work is allotted to the tenderer.

2.2 The tenderer shall furnish an undertaking of Guarantee in respect of all water proofing work executed by him or by the agencies/companies engaged by him as per the tie-up agreement against any defect in water proofing as per following proforma.

(To be executed on non-judicial Stamp Paper of Rs.10.00 denomination)

I/ We(Name of Agency carrying out water proofing work) hereby undertake that in the event of any defect or leakage noticed / found in the roof slabs,RCC chajja, expansion joints of the building in which water proofing work has been carried out me /us under this contract within 10(Ten) years of the completion of this work under this contract due to defective water proofing work, shall be rectified by me/us to the full satisfaction of the owner at my/our own cost. This undertaking shall be deemed to cover any defects in said water proofing work arising out of shortcoming /defects in the materials, workmanship of relevant items of work, and shall include materials supplied by my/ our vendors and work and workmanship done by my/our sub-contractor, agents and servants.

This undertaking of Guarantee supersedes the Defects Liability Period mentioned elsewhere in the contract documents.

Signature of the Contractor

Date:

Witness:1

Address:

Witness.2

Address:

PROFORMA OF AGREEMENT

1. Tender No.T/16-17/396 dated 31st December of the year 2016-17.
2. Reference to resolution No.....dt.....of
the Gauhati University Construction Committee.
3. Reference to work order.....dt.....

An agreement made on thisday of.....Two thousand
&.....) only

between the Gauhati University called the first party on the one part and
Shri..... his successor, executor administrators and assignees on the
other part.

Whereas the Gauhati University has appointed second party for execution
of the work.....value approximately of
Rs.....(Rupees.....) and
the second party has agreed to do the same and it is agreed between the parties.

- 1) That the second party shall execute the aforesaid work
within.....months/days from theday from the date of work order and in
accordance in all respects with the true intent and meaning, instructions and specification of
the Assam A.P.W.D. and all other respects under the terms and conditions of contract as
mentioned in the Tender Document attached hereinto as Annexure-1.

-AND-

2. That in consideration of the work detailed above the first party shall
pay to the second party value of work at the rates specified in the schedule of the rates
attached hereinto as Annexure-11.

Signature of the Contractor for the
Gauhati University.

Witnesses :1.
Address:

Witness 2.
Address

Superintending Engineer i/c
Gauhati University.

TENDER PROFORMA

Techno-commercial Bid (Part-A)

(To be filled up & submitted in separate sealed envelope)

Name of Work: Roof Treatment work in O/A Flat at Saraighat Colony
NIT No. T/16-17/396 Dated. 31.12.16

Due Date: 09.01.17 at 2-00p.m. at Office of the Undersigned of GU.

The Techno-commercial Bid (Part-A) as submitted, shall consist of the following:

- 1) Complete set of the "Original Copy" of the tender document Part-A (Techno-commercial Part) as sold duly filled in and signed by the tenderer as prescribed in different clauses of the tender document with all addenda/corrigenda issued duly signed.
- 1) Particulars of Tenderer as per Annexure-I :
- 2) Copy of the Registration Certificate of the concerned authority such as PWD, CPWD, MES , GU etc.
- 3) Amount of Earnest Money Deposit (EMD) as prescribed Money receipt no & date / Demand Draft No. & date. :
- 4) Sales Tax/ VAT (GRN) Registration No. & Clearance Certificate (Copy of the certificate to be enclosed) :
- 5) Copy of Income Tax PAN Card:
- 2) Financial soundness of the tenderer Latest Bank Solvency certificate from schedule Bank as per Annexure-II :
- 6) Details of the similar type of works executed in the last 5 (five) years A list of such projects executed during last 5 (five) years shall be furnished under Annexure – III. :
- 7) List of tools & plant available with the Tenderer. :
- 8) Copy of Authorized Applicator Certificate from the manufacturer of roof treatment products duly attested by a Gazetted Officer or A Notary along with tie-up agreement as specified in Spl. Condition of Contract (Section-2)
- 9) Undertaking of Guarantee in respect of all water proofing work as specified in Spl Condition of Contract (Section-2)
- 10) Copy of labour contract license duly attested by a Notary or Gazetted officer :

Date: _____

Signature With
Full name and Designation of the Bidder
(Or his Authorized person)

ANNEXURE – I

Particulars of Contractor:

1. Name & Address of Contractor / Firm :

- Telephone No. :
- Fax No./ email id. :
2. Whether the firm is private / public limited/proprietorship (attested copies of deed for Articles of Association/ affidavit of the proprietorship duly attested by a Notary or Gazatted officer to be enclosed) :
3. Name of person holding the power of attorney :
(copy of power of attorney attested by a notary or Gazatted officer to be enclosed)
State his present nationality and liabilities
4. Name of partners, their present nationalities with their liabilities (copy of partnership deed attested by a notary or Gazatted officer to be enclosed) :
5. Name & Address of Bankers :

I / We authorize Gauhati University to make any investigation to verify the correctness of the statements and documents submitted with this application and obtain clarifications or information on the technical and financial aspects of the applicant.

Seal of the Company

(Signature of Company/ Contractor)

Date :

ANNEXURE-II

Banker's solvency certificate from schedule bank:

This is to certify that to the best of our knowledge and information

M/s.....

(Name and Address of the applicant/ contractor)

a customer of our bank is respectable and can be treated as good for any engagement upto a

limit of Rs..... (in figure).....

.....(in words)..

This certificate is issued without any guarantee or responsibility on the part of in the Bank or any its officers.

Signature and Seal of the Bank

Name of the Bank

Address

Date

ANNEXURE – III

List of similar water proofing works executed during last 5 (Five) years :

Sl. No.	Full Postal Address of client & Name of Officer-in-Charge	Description of the work	Value of contract	Date of Commencement of work	Date of completion	Remarks

Note: Original or attested copies of work order and completion certificates from the client should be attached by the applicant without which information furnished shall be considered null and void. Extra sheet may be added if required.

Date & Seal

(Signature of Tenderer)

GAUHATI UNIVERSITY
GOPINATH BARDOLOI NAGAR
GUWAHATI - 781 014

TENDER DOCUMENT

FOR

Roof Treatment work in O/A Flat at Saraighat Colony

PART - B

PRICE BID

NIT No.T/16-17/396 Dtd.31.12.16

PRICE BID

Name of Work: Roof Treatment work in O/A Flat at Saraighat Colony

Ref. NIT No. T/16-17/396 dated 31.12.16

Sl.no	Description of Works	Unit/ Qty	Estimated Amount	Quoted Rate <i>(to be quoted as percentage basis as at par/Above/Below the APWD Schedule of Rate for Building (Civil, Sanitary and Water Supply Works) for year 2013-14 both in figure & words.)</i>	Total Tendered Amount
A.	<u>Civil, Sanitary and Water Supply Works</u> All items of work as covered under APWD schedule of rates for Building (Civil, Sanitary and Water Supply Works) for year 2013-14	As per Estimate	Rs. 7,14,000/-		
B.				Total Cost:	
C.				*Rebate if Any (to be quoted as % basis over the total Cost)	

**Conditional Rebate will not be accepted*

Date & Seal:

Signature of the Contractor