



**GAUHATI UNIVERSITY
GUWAHATI - 781014**

Advt. No. NTS-6/2016 & T/2016/3

RECRUITMENT NOTIFICATION

Applications on prescribed format are invited from the eligible Indian Citizens for the posts of **(i) Treasurer & (ii) Assistant Professor (Contractual)** at Gauhati University

For details, regarding Qualifications, Experiences and other information, please visit the University Website: www.gauhati.ac.in.

Registrar, G.U.

Memo No. GU/Estt/Advt. & Appt./NTS-6/2016/2880-94

Date:- 27.06.2016

Copy forwarded for information and necessary action to:

1. The Treasurer, G.U.
2. The Secretary, University Classes, G.U.
3. All Teaching Heads, G.U.
4. All Administrative Heads, G.U.
5. The Secretary to V.C., G.U.
6. The Statistician, G.U.
7. The University Employment Guidance Bureau, G.U.
8. M/s Gulf Advertising, Sukreswar, Panbazar, Guwahati-781001 (*With a request to publish the above advertisement in the next immediate one issue of Assam Tribune, using minimum space*)
9. The Advertising Manager, AIU House, Kotla Marg, New Delhi- (*with a request to publish the above advertisement in the next immediate issue of the esteemed Journal using most minimum space.*)
10. The Advertising Manager, The Times of India , Guwahati, *with a request to publish the above advertisement in the next immediate one issue of the Delhi Edition using most minimum space*
11. The Advertising Manager, The Telegraph, Guwahati *with a request to publish the above advertisement in the next immediate one issue in all India Edition (in job Column) using most minimum space)*
12. Guard file-Advertisement.
13. The System Administrator, G.U. for putting in G.U. website.
14. The concerned file.

**Registrar
Gauhati University**



GAUHATI UNIVERSITY : GUWAHATI - 14 : ASSAM

APPLICATION FORMAT FOR ADMINISTRATIVE POSTS

(Direct Recruitment)

NB: Incomplete Applications, Applications without the application fees or without the signature are likely to be rejected.

a. ADVERTISEMENT NO. & DATE : Post No. :

b. NAME OF THE POST APPLIED FOR :

c. SPECIALISATION APPLIED FOR:

d. DEPARTMENT/ CENTRE/ OFFICE APPLIED FOR :

e. CATEGORY APPLIED FOR (PLEASE TICK) :

(attested copy of certificate to be submitted, except for UR)

UR	SC	ST	OBC	PWD	EX-SER

f. Details of fees paid and enclosed : Demand Draft / University Challan No.

Amount : Rs. Date : Bank : Branch :

1. Name in full (in block letters) :

2. Father/Husband Name :

3. Permanent Address(in full) :

.....
.....

PIN : Contact no.

4. Address for communication :

.....
.....

PIN : Contact no.

5. Email id :

6. Date of birth in Christian era :

7. Age on the date of application (that is :) :

8. Nationality : 9. Religion : 10. Sex:

11. Category (SC/ST/OBC/ PWD/EX-SER) (Pl. attach copy of certificate):

12. Details of Academic Qualifications (to be supported by attested photocopies) :

Exam Passed	Year of Passing	Div./ Class	Percentage (%)	Name of the Board/ University	Remark(if any)
Matriculation/ HSLC					
PU/ HSSLC					
B.A/ B.Sc/ B.Com & equivalent					
M.A/ M.Sc/ M.Com & equivalent					
M.Phil					
Ph.D					
Others (Please specify)					

13.Particulars of NET/SLET/GATE etc (Pl. enclose photocopies) :

Name of the Test	Name of the organization	Month and Year	Roll No.	Subject	Score, where applicable

14. Details of past services : (Pl. enclose supporting documents):

Name of the post held	Name of the Institution	Length of services :	Scale of pay /Pay band/ band pay/ AGP/ GP as applicable	Temporary/ Permanent/ Ad-hoc etc	Nature of duties	Remark, if any

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15. Present position held with date :

16. Present Pay Band, Band Pay and AGP/GP :

17. Effective date of present Pay Band, Band Pay and AGP/GP :

18. Name of the employer, with address :

.....

Pin : Contact no. Email id :

19. Names of two referees not related to the applicant :

Name :

Name :

Dept./ Designation:

Dept./ Designation:

Address:

Address:

Pin:

Pin :

Contact No:

Contact No:

Email id :

Email Id:

20. Any Additional information, the candidate wishes to provide, if any (Pl. attach additional sheet, if required) :

21. Declaration :

I hereby declare that I have carefully read and understood the instructions and regulations referred here in and that all the statements made in this application are true and complete to the best of my knowledge and belief. I understand that the competent authority can take appropriate action against me in case any of the information is found to be incorrect at any stage.

Signature of the applicant :

Date :

Name in full :

Place :

Designation / Department:

Address :

.....

LIST OF ENCLOSURES: *(Please attach, copies of certificates, sanction orders, papers etc. wherever necessary)*

- | | |
|---|----|
| 1 | 6 |
| 2 | 7 |
| 3 | 8 |
| 4 | 9 |
| 5 | 10 |

Signature of the applicant :

Date :



GAUHATI UNIVERSITY : GUWAHATI - 14 : ASSAM

APPLICATION FORMAT FOR TEACHING AND ADMINISTRATIVE POSTS

(Direct Recruitment)

NB: a) For Teaching posts, the whole application including the Part-B on Academic Performance Indicators need to be filled in.

b) For Administrative posts, the Part-B on Academic Performance Indicators need not be filled in.

c) Incomplete Applications, Applications without the application fees or without the signature are likely to be rejected.

PART-A : GENERAL INFORMATION

a. ADVERTISEMENT NO. & DATE : POST NO. :

b. NAME OF THE POST APPLIED FOR :

c. SPECIALISATION APPLIED FOR:

d. DEPARTMENT/ CENTRE/ OFFICE APPLIED FOR :

e. CATEGORY APPLIED FOR (PLEASE TICK) :

(attested copy of certificate to be submitted, except for UR)

UR	SC	ST	OBC	PWD	EX-SER

f. Details of fees paid and enclosed : Demand Draft /University Challan No.

Amount : Rs. Date : Bank : Branch :

1. Name in full (in block capital letters) :

2. Father's name :

3. Permanent Address :

.....

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PIN : Contact phone no.

4. Address for communication :

.....

.....

PIN : Contact phone no.

Email id :

5. Date of birth in Christian era :

6. Age on the date of application (that is :) :

7. Nationality :

8. Religion :

9. Sex :

10. Category (SC/ST/OBC/ PWD/EX-SER) (Pl. attach copy of certificate):

11. Details of Academic Qualifications (Please enclose attested photocopies) :

Exam. passed	Year of passing	Division/ Class	Percentage of marks	Name of the Board/ University	Rank and Remark, if any
Matriculation/ HSLC					
PU/ HSSLC					
B.A/ B.Sc/ B.Com & equivalent					
M.A/ M.Sc/ M.Com & equivalent					
M.Phil					
Ph.D					
Others (Please specify)					

12. Particulars of NET/SLET/GATE etc (Pl. enclose photocopies) :

Name of the Test	Name of the organization	Month and Year	Roll No.	Subject	Score, where applicable

13. Subject in Master's degree :

14. Field of specialization in Master's degree :

15. Title of the Ph. D thesis :

.....

16. Name and address of the Ph.D guide :

.....

PIN : **Contact phone no. :**

Email id :

17. Length of teaching experiences at UG level : years months

18. Length of teaching experiences at PG level : years months

19. Length of administrative services : years months

20. Length of research experiences : years months

21. Length of research guidance at doctoral level experiences : years months

22. No. of Ph.D students presently guiding :

23. No. of Ph.D students finally registered for Ph. D degree :

24. No. of students awarded Ph.D degree :

25. Total nos. of Seminar/Conferences attended: International

National **Regional/Local /Others**

26. No. of research papers presented in Seminar/Conferences (please enclose list giving title of the paper, authors, whether oral or poster, names of the seminar/ conference, dates, venue and country) : International National Regional/Local/Others

27. Details of past services in Teaching and Administrative posts in Colleges and Universities/ Institutions/National Laboratories/CSIR/ICAR/UGC/ etc (Pl. enclose supporting documents):

Name of the post held	Name of the Institution	Length of services :	Scale of pay /Pay band/ band pay/ AGP/ GP as applicable	Temporary/ Permanent/ Ad-hoc etc	Nature of duties	Remark, if any

28. Names of Seminar/ Summer Institute/Refresher's Courses/ Symposia attended (Pl. attach additional sheet, if required) :

Srl. no	Name of the Seminar etc	Date	Venue	Paper presented (yes/No) or not	Sponsored by

29. List of Research publications (Pl. attach additional sheet, if required) :

Srl. No	Title of the Research Paper published	Year of publication, Vol. & No.	Name of the journal	National / International

30. Present position held with date :

31. Present Pay Band, Band Pay and AGP/GP :

32. Effective date of present Pay Band, Band Pay and AGP/GP :

33. Name of the employer, with address :

.....
PIN : Contact phone no. Email id :

34. Names of two referees not related to the applicant :

a)

.....
.....

PIN : Contact phone no. Email id :

b)

.....
.....

PIN : Contact phone no. Email id :

35. Any Additional information, the candidate wishes to provide, if any (Pl. attach additional sheet, if required) :

36. Declaration :

I hereby declare that I have carefully read and understood the instructions and regulations referred here in and that all the statements made in this application are true and complete to the best of my knowledge and belief. I understand that the competent authority can take appropriate action against me in case any of the information is found to be incorrect at any stage.

Signature of the applicant :

Date :

Name in full :

Place :

Designation / Department:

Address :

.....

PART-B : ACADEMIC PERFORMANCE INDICATORS

(For detailed instructions of this PBAS proforma, the candidates should refer to the UGC regulations on minimum qualifications for appointment of teacher and other academic staff in the Universities and Colleges and measures for maintenance of standards in Higher Education 2010 published vide reference No. F.3-1/2009 dated 30 June 2010. Some instruction for filling up this part B to this PBAS proforma is also included at the end of this form, which may also be seen before filling up)

CATEGORY : 1 TEACHING, LEARNING AND EVALUATION RELATED ACTIVITIES

(i) Lecturers, Seminar, Tutorials, Practical, Contact Hours (give Semester-wise details, where necessary)

S.No.	Course/Paper	Level	Mode of teaching	No. of class per week allotted	No. of classes conducted	Percentage of classes/Practical taken as per documented record

Lecture (L), Seminar(S), Tutorial(T), Practical(P), Contact Hours(C)

		API Score
(a)	Classes Taken (max. 50 for 100% performance & proportionate score up to 80% performance, below which no score may be given)	
(b)	Teaching Load in excess of UGC norm (max Score:10)	

(II) Reading/Instructional material consulted and additional knowledge resources provided to students.

S.No.	Course/Paper	Consulted	Prescribed	Additional Resource Provided

API score based on preparation and Imparting of knowledge/Instruction as per curriculum & syllabus enrichment by providing additional resources to students(max. score:20)	API Score
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(III) Use of Participatory and Innovative Teaching-Learning Methodologies, Updating of Subject Content, Course improvement etc.

S.NO.	Short Description	API Score
	Total Score (Max Score:20)	

(IV) Examination Duties Assigned and Performed

S.No.	Type of Examination Duties	Duties Assigned	Extent to which carried out(%)	API Score
	Total Score (Max:25)			

CATEGORY : II CO-CURRICULAR, EXTENSION, PROFESSIONAL DEVELOPMENT RELATED ACTIVITIES

Please mention your contribution to any of the following :

S.No.	Type of Activity	Average Hrs/week	API Core
	(I) Extension, Co-curricular & filed based Activities		
	Total (Max:20)		
	(II) Contribution to Corporate Life and Management of the Institution	Yearly/Semester wise responsibilities	API Score
	Total (Max : 15)		
	(III) Professional Development Activities		

	Total (Max:15)		
	Total Score (I+II+III) (Max:25)		

CATEGORY : III RESEARCH, PUBLICATIONS AND ACADEMIC CONTRIBUTIONS

A) Published Papers in Journals

S.No.	Title with page nos.	Journal	ISSN/ISBN No.	Whether peer reviewed Impact Factor, if any	No. of Co-authors	Whether you are the main author	API Score

B)(I) Articles/Chapters published in Books

S.No.	Title with page nos.	Book Title, editor & publisher	ISSN/ISBN No.	Whether peer reviewed	No. of Co-authors	Whether you are the main author	API Score

B)(II) Full Papers in Conference proceedings

S.No.	Title with page nos.	Details of Conference publication	ISSN/ISBN No.	No. of Co-authors	Whether you are the main author	API Score

B)(III) Books Published as single author or as editor

S.No.	Title with page nos.	Type of Book & Authorship	Publisher & ISSN/ISBN No	Whether peer reviewed	No. of Co-authors	Whether you are the main author	API Score

III(C) Ongoing and Completed Research Project and Consultancies

(c) (I & II) Ongoing Projects/Consultancies

S.No.	Title	Agency Period	Grant/Amount Mobilized (Rs. Lakh)	API Score

(c) (III & IV) Completed Projects/Consultancies

S.No.	Title	Agency	Period	Grant/Amount Mobilized (Rs. Lakh)	Whether policy documents/patent as outcome	API Score

(D) Research Guidance

S.No.	Number Enrolled	Thesis submitted	Degree awarded	API Score
M.Phil or equivalent				
Ph.D. or equivalent				

(E) (I) Training Course, Teaching-Learning-Evaluation Technology Programmes, Faculty Development Programme (not less than one week duration)

S.No.	Programme	Duration	Organized by	API Score

(E) (II) Papers presented in Conferences, Seminars, Workshops, Symposia

S.No	Title of the Paper presented	Title of Conference/ Seminar etc.	Organized by	Whether International/National/State/ Regional/College or University level	API Score

(E) (III) Invited Lecturers and Chairmanships at national or International Conference/Seminar etc.

S.No	Title of Lecturer/ Academic Session	Title of Conference/ Seminar etc.	Organized by	Whether International/ National	API Score

IV. SUMMARY OF API SCORES

	Criteria	Last Academic Year	Total-API Score for Assessment Period	Annual AV. API Score for Assessment period
I	Teaching, Learning and Evaluation related activities			
II	Co-curricular, Extension, Professional development etc.			
	Total I+II			
III	Research and Academic Contribution			

PART-C : OTHER RELEVANT INFORMATION

Please give details of any other credential, significant contributions, awards received etc. not mentioned earlier.

S.No.	Details (Mention Year, value etc. where relevant)

LIST OF ENCLOSURES: *(Please attach, copies of certificates, sanction orders, papers etc. wherever necessary)*

1	6
2	7
3	8
4	9
5	10

I certify that the information provided is correct as per records available with the University and/or documents enclosed along with the duly filled PBAS Proforma.

Signature of the faculty with
Designation, Place & Date

Signature of HoD/Principal

N.B. : *The Annual Self-Assessment proforma duly filled along with all enclosures, submitted for CAS promotions will be verified by the University and information filed with the IQAC.*

INSTRUCTIONS FOR FILLING UP PART -B OF THE PBAS PROFORMA

Part B of the Proforma is based on Appendix III, Table 1 of the UGC Regulations 2010. It is to be filled out for the recently completed academic year.

The proforma is to be filled as per these tables and self-assessment scores given. For each category, maximum scores that can be given or carried forward is indicated in the Table.

The self-assessment scores are further to be based on the indicators/activities given below. Universities may modify the detailed indicators and related scores based on their experience and requirement without changing the score requirements assigned to categories and sub-categories in Appendix-III, Table-1.

N.B. : The self-assessment scores and subject to verification by the University/College, and by the Screening Cum Verification Committee or Selection Committee as the case may be.

I. Teaching and Evaluation Related Performance

(i) a.

Lecturer/Practicals/Tutorials/Contact classes taken should be based on verifiable records. No. score should be assigned if a teacher has taken less than (say) 80% assigned classes. Universities may give allowance for periods of leave where alternative teaching arrangements would ordinarily be made. Maximum score if there is 100% achievement.	Max Score : 50
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b.

If teacher has taken classes exceeding UGC norm, then two point to be assigned for each extra hour of classes	Max Score : 10
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(ii)

Imparting of knowledge/instruction vis a vis with the prescribed material (Text book/Manual etc.) and methodology of the curriculum (100% compliance=20 points)	Max Score : 20
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(iii) Use of Participatory and Innovative Teaching-Learning Methodologies, Updating of subject Content, Course Improvement etc.

Indicators/Activities	Maximum Score
Updating of courses, design of curriculum (5-single course)	10
Preparation of resource material, fresh reading materials, Laboratory manuals etc.	10
Use of Innovative teaching-learning methodologies; use of ICT; Updated subject content and course improvement a. ICT Based Teaching material : 10 points/each	10

b. Interactive Course : 5 points/each c. Participatory Learning modules : 5 points/each	
Developing and imparting Remedial/Bridge Courses and Counseling modules (Each activity : 5 points)	10
Developing and imparting soft skills/communication skills/personality development course/modules (Each activity : 5 points)	10
Developing and imparting specialized teaching-learning programmes in physical education, library, innovative compositions and creations in music, performing and visual arts and other traditional areas (Each activity : 5 points)	10
Organizing and conduction of popularization programmes/training courses in computer assisted teaching/web-based learning and e-library skills to students (a) Workshop/Training Course : 10 points each. (b) Popularization program : 5 points each	10
Maximum Aggregate Limit	20

(iv) Examinations Related work

Indicators	Maximum Score
College/University end semester/Annual Examination work as per duties allotted. (Invigilation-10 points; Evaluation of answer scrips-5 points; Question paper setting-5 points). (100% compliance=20 points)	20
College/University examination/Evaluation responsibilities for internal/continuous assessment work as allotted (100% compliance=10 points)	10
Examination work such as coordination, or flying squad duties etc. (maximum of 5 or 10 depending upon intensity of duty) (100% compliance=10 points)	10
Maximum Aggregate Limit B (iv)	25

II : Co-curricular, Extension and Profession Related Activities and Participation in the Corporate Life of the Institution.

(i) Extension and Co-curricular Related Activities:

Institutional Co-curricular activities for students such as field studies/educational tours, industry-implant training and placement activity (5 point each).	10
Positions held/Leadership role played in organization linked with Extension Work and National service Scheme (NSS), or any other similar activity (each activity 10 points)	10
Students and Staff Related Socio Cultural and Sports Programmes, Campus publications (departmental level 2 points, institutional level 5 points)	10
Community work such as values of National Integration, secularism, democracy, socialism, humanism, peace, scientific temper; flood or, drought relief, small family norms etc. (5 points each)x	10
Maximum Aggregate Limit	20

(ii) Contribution to Corporate Life and Management of the Institution :

Contribution to Corporate life in Universities/Colleges through meetings, popular lectures, subject related events, articles in college magazine and University volumes(2 points each)	10
Institutional Governance responsibilities like, Vice Principal, Dean, Director, Warden, Bursar, School Chairperson IQAC coordinator (10 points each)	10
Participation in committees concerned with any aspect of departmental or institutional management such as admission committee, campus development, library committee (5 point each).	10
Responsibility for, or participation in committees for Students Welfare, Counseling and Discipline (5 each)	10
Organization of Conference/Training : International (10 points) National/Regional (5 points)	
Maximum Aggregate Limit	15

(iii) Professional Development Related Activities :

Indicator/Activities	Maximum Score
Membership in profession related committees at state and national level a. At national level : 3 points each b. At site level : 2 points each	10
Participation in subject associations, conferences, seminars without paper presentation (Each activity : 2 point)	10
Participation in short term training course less than one week duration in education technology, curriculum development, professional development, Examination reforms, Institutional governance (each activity : 5 points)	10
Membership/participation in Bodies/Committees on Education and National Development(5 each).	10
Publication of Articles in newspapers, magazines or other publications (not covered in category 3); radio talk etc. (1 point each).	10
Maximum Aggregate Limit	15

CATEGORY : III Research and Publications and Academic Contributions

This is to be filled as per Appendix III Table-1, Category III of the UGC Regulations 2010. Wherever the research contribution is jointly made, the API Scores should be shared between the contributors as per the formula in the Table-1

III Summary of API Scores

The summary must take into account the maximum score limits for each set of indicators as given in Appendix III, Table-1

IV. Similar PBAS proforma could be developed by the Universities for the Cadres of Librarian/Deputy Librarian/Assistant Librarian and Director of Physical Education & Sports/Deputy Director of Physical Education & Sports/Assistant Director of Physical Education & Sports based on the API Scoring pattern outlined in Appendix III: Tables-IV to IX of the UGC Regulations, 2010.



GAUHATI UNIVERSITY
DETAILS OF ADVT.T/2016/3

FOR REQUIRED ESSENTIAL QUALIFICATION, SPECIALISATION, NO. OF POST, PAY BAND, ELIGIBILITY CONDITION AND OTHER DETAILS ARE GIVEN BELOW

A.	Assistant Professor (Contractual)	No. of post	Specialization	Minimum essential qualification
1.	Deptt. of Folklore Research (Centre for performing Arts)	1	Open	As per UGC Norms (Master in Social Science or Humanities along with Master in Music or equivalent. Documentary evidence of performances/participation in regional, national and international level in performing arts. Preference will be given to those having evidence of folklore studies.
2.	Deptt. of Computer Science	2	Open	As per UGC Norms
3.	Deptt. of Women's Studies	1	Open	As per UGC Norms
4.	Deptt. of Communication & Journalism	1	Open	As per UGC Norms
5.	Deptt. of M.I.L. (Odia)	1	Odia Language	As per UGC Norms

Assistant Professor (Contractual) (Consolidated pay) : Rs. 21,600/- per month.

Application Form: Prescribed application form may be downloaded from the G.U. website www.gauhati.ac.in.

Application Fees & Last date : Candidates will be required to pay an amount of **Rs. 1000/- (in case of SC, ST Rs. 500/-)** Demand Draft in favour of Registrar, Gauhati University payable at SBI Branch, G.U. as an application fee for the post. Completed application in prescribed form along with necessary enclosures must reach "**The Registrar, Gauhati University, Guwahati-781014**", latest by **15/07/2016**

Those who are willing to apply for more than one post, they must submit separate application form with separate application fees.

- The name of the posts & Department must be written on the envelope of the application.
- For candidate who will be applying for the post of Professor/Associate Professor filling up to IQAC format is mandatory along with the applications failing which applications will be rejected.
- In all cases two copies of application form with all testimonials need to be submitted.
- Those in employment should submit their application through proper channel up or submit the NOC from the authority concerned.
- Mere fulfilment of qualification will not entitle an applicant for inviting to the interview.
- Reservation policy of University will be applicable.

N.B. : Gauhati University reserves the right not to fill up any or all the advertised posts due to administrative exigencies and no claim can be made against the same by any person applying to the post.

**Registrar,
Gauhati University**

OFFICE OF THE REGISTRAR
GAUHATI UNIVERSITY, GUWAHATI - 781014
Advertisement No. NTS- 6/2016

Applications on prescribed format are invited for the following post in Gauhati University.

POST: Treasurer, Gauhati University (one post, unreserved)

Salary: Pay Band Rs. 37,400/- -- 67,000/- & Grade Pay of Rs.10,000/-

Essential Qualifications:

A Master's Degree with at least 55% of marks or its equivalent Grade of B in UGC seven point Scale or Professional qualification from the Institute of Cost and Work Accountants of India (ICWA) or from the Institute of Chartered Accountant of India (ACA/AFA).

Essential Experience:

I. At least 15 years of experience as Assistant Professor in the AGP of Rs. 7,000/- and above or with 8 years of service in the AGP of Rs. 8,000/- and above including as Associate Professor along with experience in administration / finance & accounts in a higher educational institutions.

OR

II. Comparable experience in research establishment and / or other institutions of higher education.

OR

III. 15 years of administrative experience or experience at management level in Finance & Accounts of which 8 years shall be as Deputy Registrar / Deputy Finance Officer or equivalent post.

Desirable Qualifications:

I. Working experience of Budgeting & Financial Accounting etc. in Autonomous Bodies / Universities.

II. Good working knowledge of rules & regulations of State Universities relating to Accounts / Audit, service conditions and related financial matters.

Nature of Appointment:-

The appointment shall be made either on deputation or on direct recruitment basis for a term of 5 (five) years.

Age:- Not less than 40 years and not more than 55 years on the last date of submission of application and shall retire at the age of 60 (sixty) years.

INSTRUCTIONS & INFORMATION

I. **Application form:** Prescribed application form, the details of qualifications & other are available in the University website – www.gauhati.ac.in the candidates may download the application form from the above website. Application in any other form will not be accepted.

II. **Application fee & last date:** Candidates will be required to pay an amount of Rs. 1000/- (Rupees One Thousand) only and in case of SC/ST Rs. 500/- (Rupees Five Hundred) only by Demand Draft in favour of the "Registrar, Gauhati University" payable at SBI, G.U. Branch as an application fee for the post. Completed applications in the prescribed form along with necessary enclosures must reach "The Registrar, Gauhati University, Guwahati-14 latest by 20.07.2016 Two copies of application with all testimonials are needed to be submitted. The envelope containing the application form must indicate the name of the post & advertisement No.

III. Those are in employment should submit their applications through proper channel or must submit a **No Objection Certificate** from the employer.

IV. Attested copies of Mark-Sheets, Birth Certificate, Educational Certificates and Experience Certificates etc. must be attached to the application. Incomplete applications or applications without relevant enclosures will be out rightly rejected.

V. Stringent criteria may be applied while short listing the applications. Only short listed candidates will be called for interview. The University reserves its right to limit the total number of candidates to be called for interview.

VI. The University reserves the right to withdraw any advertised post at any time without assigning any reason thereof. The right is also reserved with the University either to fill or not to fill the post and its decision in this regard shall be final.

VII. University will not be responsible for late/non receipt of call letters for the test/interview due to postal delay.

VIII. Candidates if found indulging in canvassing in any form will be disqualified.

IX. Candidates will have to appear before the Selection Committee for an interview at their own cost when called for.

Note: The University reserves the right to relax the experience & other conditions in case of deserving candidates.

Registrar
Gauhati University

Memo No. GU/Estt/Advt. & Appt./NTS-6/2016/2880-94

Date:- 27.06.2016

Copy forwarded for information and necessary action to:

1. The Treasurer, G.U.
2. The Secretary, University Classes, G.U.
3. All Teaching Heads, G.U.
4. All Administrative Heads, G.U.
5. The Secretary to V.C., G.U.
6. The Statistician, G.U.
7. The University Employment Guidance Bureau, G.U.
8. M/s Gulf Advertising, Sukreswar, Panbazar, Guwahati-781001 (*With a request to publish the above advertisement in the next immediate one issue of Assam Tribune, using minimum space*)
9. The Advertising Manager, AIU House, Kotla Marg, New Delhi- (*with a request to publish the above advertisement in the next immediate issue of the esteemed Journal using most minimum space.*)
10. The Advertising Manager, The Times of India , Guwahati, *with a request to publish the above advertisement in the next immediate one issue of the Delhi Edition using most minimum space*
11. The Advertising Manager, The Telegraph, Guwahati *with a request to publish the above advertisement in the next immediate one issue in all India Edition (in job Column) using most minimum space)*
12. Guard file-Advertisement.
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14. The concerned file.

**Registrar
Gauhati University**

**INTERNAL QUALITY ASSURANCE CELL
GAUHATI UNIVERSITY**

**IQAC Preliminary Screening Committee for Direct Recruitment
(under UGC Revised Regulations 2010)**

Name of Applicant: **Current Position & Department :**

Score Card and Summary Statement

(to be submitted as a SEPARATE document along with main application, as supplied in the ORIGINAL)

CATEGORY – I : TEACHING LEARNING AND EVALUATION RELATED ACTIVITIES

Cat No.	Activities	Marking criteria	Score (as assessed by the applicant)	Score (As assessed by the Committee)	Remarks
1(i)	(a) Lectures, Seminars, Tutorials, Practical, Contact Hours undertaken taken as percentage of lectures allocated	Max. 50 marks for 100% performance, % proportionate up to 80% performance, below which no score be given (i.e. for below 80% = no score, 80-85% = 35, 86-90% = 40, 91-95% = 45, 96-100% = 50)			
	(b) Lectures or other teaching duties in excess of UGC norms	Max. 10 marks (below 2 lectures = no score, 2 to 4 = 8, above 5 = 10)			
I(ii)	Reading/Instructional materials consulted and additional knowledge resources provided to the students	Max. 20 marks (i.e. for Preparation and imparting of knowledge / instruction as per curriculum=10, for Syllabus enrichment by providing additional resources to students =10)			
I(iii)	Use of participatory and innovative teaching –learning methodologies; updating of subject content, course improvement etc.	Max. 20 marks (if used, full score)			
I(iv)	(iv) Examination duties assigned and performed (Invigilation, Question Paper setting, Evaluation/Assessment of answer scripts) as per allotment	Max. 25 marks (i.e. Invigilation = 5, question paper setting = 10, evaluation / assessment of answers scripts = 10)			
	Minimum score required=75 marks out of a total of 125 marks	TOTAL SCORE for CATEGORY-1			

CATEGORY – II : CO-CURRICULAR, EXTENSION AND PROFESSION-RELATED ACTIVITIES

Cat No.	Activities	Marking criteria	Score (as assessed by the applicant)	Score (As assessed by the Committee)	Remarks
II(i)	Extension, Co-curricular & Field-based Activities	Max.20 marks			
II(ii)	Contribution to Corporate Life & Management of the Institution	Max.15 marks			
III(iii)	Professional Development Activities	Max.15 marks			
Minimum Score required= 15 marks out of total of 50 marks					
Minimum score required= 15 marks out		TOTAL SCORE for CATEGORY-II			

of a total of 50 marks				
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CATEGORY – III : RESEARCH, PUBLICATIONS AND ACADEMIC CONTRIBUTION

Cat No.	Activities	Marking criteria	Score (as assessed by the applicant)	Score (As assessed by the Committee)	Remarks
III(A)	<p><i>Wherever relevant to any specific discipline, the API score for paper in refereed journal would be augmented as follows: (i) indexed journals - by 5 points; (ii) papers with impact factor between 1 and 2 by 10 points; (iii) papers with impact factor between 2 and 5 by 15 points; (iv) papers with impact factor between 5 and 10 by 25 points. The evidence of Impact factor must be submitted by the applicant.</i></p> <p><i>The API score for joint publications will have to be calculated in the following manner: Of the total score for the relevant category of publication by the concerned teacher, the first/principal author and the corresponding author/supervisor/mentor of the teacher would share equally 60% of the total points, and the remaining 40% would be shared equally by all other authors.</i></p>				
	Research Publication : Journals and Conference Proceedings	a) Refereed journal = 15 /publication;			
		b) Non-refereed but recognized and reputable journal and periodicals with ISBN/ISSN numbers = 10 /publication;			
		c) Conference proceedings as full paper (abstract not to be included)= 10/publication			
III(B)	Published books and book-chapters				
Research Publication: Books, chapters in books	a)Text or Reference Books published by International Publishers with an established peer review system = 50 /sole author ; 10 /chapter in an edited book				
	b) Subject books by National level publishers/ State and Central Govt. Publications with ISBN / ISSN numbers = 25 /sole author and 5 /chapter in edited books;				
	c) Subjects Books by local publishers with ISBN / ISSN numbers = 15 /sole author and 3 /chapter in edited books;				
	d) Chapters contributed to edited knowledge based volumes published by International Publishers = 10 /chapter;				
	e) Chapters in knowledge based volumes in Indian / National level publishers with ISBN/ISSN numbers & with numbers of National / International directories = 5/chapter				

III(C)	On-going and Completed Research Projects and Consultancies			
(i) & (ii) On-going Projects and Consultancies		a) Major Projects amount mobilized with grants above Rs. 30.0 lakhs (Sciences/ Engg./ Agri./ Vet.Sc./ Med. Sc.) OR Major Projects amount mobilized with grants above Rs. 5.0 lakhs (Fac. of Lang./ Arts/ Human./ Soc. Sc./ Libr./ Phy. Edn./ Management) = 20 /project;		
		b) Major Projects amount mobilized with grants above Rs. 5.0 lakhs up to Rs. 30.00 lakhs (Sciences/ Engg./ Agri./ Vet.Sc./ Med. Sc.) OR Major Projects amount mobilized with minimum of Rs. 3.00 lakhs up to Rs. 5.00 lakhs (Fac. of Lang./ Arts/ Human./ Soc. Sc./ Libr./ Phy. Edn./ Management) = 15 /project;		
		c) Minor Projects amount mobilized with grants above Rs. 50,000 up to Rs. 5.00 lakhs (Sciences/ Engg./ Agri./ Vet.Sc./ Med. Sc.) OR Minor Projects amount mobilized with grants above Rs. 25,000 up to Rs. 3.00 lakhs (Fac. of Lang./ Arts/ Human./ Soc. Sc./ Libr./ Phy. Edn./ Management) = 10 /project;		
		d) Amount mobilized with minimum of Rs. 10.00 lakhs (Sciences/ Engg./ Agri./ Vet.Sc./ Med. Sc.) OR amount mobilized with minimum of Rs 2.00 lakhs (Fac. of Lang./ Arts/ Human./ Soc. Sc./ Libr./ Phy. Edn./ Management) = 10 /Rs. 5.00 lakhs and 2.00 lakhs respectively;		
(iii) and (iv) Completed Projects and Consultancies		e) Completed project report (accepted by funding agency) = 20 /major project and = 10 /minor project;		
(v) Patents / Technology Transfer / Product / Process		f) Patent/ Tech. Transfer/ Product/ Process (Sciences/ Engg./ Agri./ Vet.Sc./ Med. Sc.) OR Major Policy document of Central/State Govt. Bodies (Fac. of Lang./ Arts/Human./ Soc. Sc./ Libr./ Phy. Edn./ Mgmt.) = 30 /national level output or patent and = 50 /international level		

III(D)	Research Guidance			
	(a) M.Phil. or equivalent	a) Degrees awarded = 3 /candidate;		
	(b) Ph.D. or equivalent	b) Degree awarded = 10 /candidate;		
	(c) Ph.D. or equivalent	c) Thesis submitted = 7 /candidate		

III(E)	Training, Teaching, Paper presented, Innovative Lectures etc.			
	(i) Training Courses, Teaching-Learning-Evaluation Programmes, Faculty Development Programmes (not less than one-week duration)	not less than TWO weeks duration = 20 each (maximum = 30); ONE week duration = 10 each (maximum = 30);		
	(ii) Papers presented in Conferences, Seminars, Workshops, Symposia <i>NOTE: If a paper presented in Conference / Seminar is published in the form of Proceedings, the points would accrue for the publication [III (a)], not under this sub-</i>	a) International Conference = 10 each; b) National Conference = 7.5 each; c) Regional / state level Conference = 5 each; d) Local-University/College level Conference = 3 each		

	<i>category [III(c)(ii)]</i>			
	(iii) Invitations for Conferences / Seminars / Workshops to Deliver Lectures/Chair Session	a) International = 10 each; b) National level = 7.5 each c) State level / Regional = 5 each d) Univ. / College level Endowment Lectures = 5 each		
		TOTAL SCORE for CATEGORY III		

1. SUMMARY OF API SCORES

Category		Last Academic Year	Total API Score for the ENTIRE Assessment period	Annual Average API Score for the Assessment period
I	Teaching, Learning & Evaluation – related activities			
II	Co-curricular, Extension, Professional Development etc.			
I+II	Total for Category I and Category II			
III	Research and Academic Contribution			

2. SUMMARY OF PUBLICATIONS, AS APPLICABLE

Sl.No.	Title of the Publication	Month & Year of Publication	Name of the Journal where published	ISBN/ISSN Nos.
1.				
2.				
3.				
4.				
5.				
6.				
7.				
8.				
9.				
10.				

3. SUMMARY OF COURSES, WORKSHOPS, PROGRAMMES ETC. ATTENDED, AS APPLICABLE,

(Orientation Courses / Refresher Courses / Research Methodology Workshops / Training / Teaching-Learning-Evaluation)

Sl.No.	Name of the Course/Programme	Duration	Period (from....to....)	Organized by
1.				
2.				
3.				
4.				
5.				

Signature of Applicant :

Date :