



**UNIVERSITY WORKS DEPARTMENT  
GAUHATI UNIVERSITY  
GUWAHATI-14**

**SHORT TENDER NOTICE NO. T/15-16/ 328**

1. Sealed Tenders in F-2 Form is hereby invited from the reputed Firms/contractors of relevant categories registered under Gauhati University, P.W.D.; C.P.W.D., M.E.S. and any other State or Central Govt. undertaking Having experience in execution of similar type of work. The tenders will be received at the office of the Undersigned, Gauhati University upto 2 p.m. on **26.02.2016** and shall be opened on the same day & at 2-30 p.m. Contractors or their authorized representative may present at the time of opening of tenders.

1.	Name of Work :	:Repair, renovation & Up-gradation of office chamber of the Rector, G.U ( floor tiles, Distempering , painting, Sanitary & water supply fitting etc)
2.	Approximate value of the work:	: Rs.1,75,600/-
3.	Time Allowed for completion of the work	15 ( fifteen ) Days.
4.	Earnest Money to be deposited	General : Rs.3500/-& ST/SC/OBC/ UGE/UDE Category Contractor: Rs.1750/-

2. Further particulars may be ascertained from the office of the Registrar, Gauhati University during office hours and the site of work may be seen before submission of the tender. Tenders may be submitted in ordinary paper but the formal tender shall be submitted before commencement of work. Earnest Money may be furnished in Demand Draft/ Call deposit receipt or University Cash receipt duly pledged in favour of the Registrar, Gauhati University. Non refundable a sum of **Rs.100/- (one Hundred )** for Tender fee shall be deposited in University and the receipt attached to the Tender. The Tender without Tender fee and Earnest Money will not be taken into consideration. New Tenderers should attached certificate of past experience, copies of work orders and proficiency duly attached by a Notary/Gazetted officer in support of execution of similar type of work along with his valid registration certificate. The formal tender shall be executed on Non-Judicial Court paper of Rs.10/- (ten) to be purchased by the contractor.

3. The Tenders shall be submitted for whole items of work and the rates expressed both in figures and words, and the unit written in words. Every page of the tenders and every correction shall be attached by dated initial of the contractor. The rates shall be quoted either on percentage basis on schedule of rates of **Assam P.W.D. ( Buildings) for (Civil , Sanitary & water supply works) for the year 2013-14** or Against every individual; item of schedule of works as attached and should include the cost of the complete item of work including cost of materials, labour, royalty and other incidental charges if any.

4. All work shall be executed according to the Assam P.W.D specification or as specified & directed by the department and completed within the specified time In the event of delay in submission of the formal tender and / or commencement of execution of the work the contractor shall be liable to penalty and the earnest money shall be forfeited to the University.

5. The firm submitting tenders shall enclose a copy of the firm's constitution & certified copy of the power of Attorney duly attested by a Notary or Gazetted Officer. The Proprietorship firm shall submit affidavit of proprietorship. The University reserves the right not to accept the lowest or any tenders without assigning any reasons thereof.

6. Tenders submitted by the bidders shall remain valid for acceptance for a period of 180 (One hundred eighty ) days from the date of opening of such tenders. The bidder/s shall not be entitled to revoke or cancel his/ their / tender/s or to vary any of the terms thereof during the said period of validity.

7. The period of liability shall be 12(Twelve) months reckoned from the date of issue of completion certificate on virtual completion of the work.

8. The Tender shall superscribe the name of the work on the envelope. Full address & contact no. etc of the Tenderer should be written in tender.

9. The Tenders not properly sealed shall not be considered.

10. No modification and enhancement of rates shall be considered after opening of tenders.

11. VAT & Income Tax will be deducted from total bill value as per prevailing Govt. Rule.

12. Quoted rate shall be inclusive of service Tax

Sd/-  
Superintending Engineer i/c  
Gauhati University  
Date. 23/2/16

Memo. No. T/15-16/ 2384-93

Copy forwarded to:

1. The Secy. To V.C, for favour of information to the Hon'ble Vice- Chancellor G.U .
2. The Rector, G.U for information.
3. The Registrar , G.U for information.
4. The Treasurer, G.U for information.
5. The Jt. Registrar , G.U with a request to place the tender in the G.U. website.
6. The Project Manager, G.U for information.
7. The D.U.E ( T/C) G.U for information.
8. Notice Board ( Administrative Building).
9. Notice Board ( works Department)

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