

GAUHATI UNIVERSITY

Guwahati - 781014

Application Form for Migration Certificate

1. Name in full (in Block letters).....
2. Father's Name (in Block letters).....
3. Mother's Name (in Block letters).....
4. Home Address in Full.....
5. Gauhati University Registration Certificate No..... of.....20.....

Exams. Passed	Name of Board/University	Examination Roll No.	Year of Passing	Division/Class	Name of School/College
H.S.L.C.					
H.S.S.L.C.					
B.A./B.Sc./B.Com./LLB. B.E./M.B.B.S./B.Mus.					
M.A./M.Sc./M.Com.					
Others					

6. Name of the College where Studied last.....
7. Name of the College where he/she is studying now.....
8. Course.....Class.....Roll No.....
9. Cause of obtaining the Migration Certificate.....

10. Amount Paid	Challan No. & Date	Bank Draft No. & Date	Remarks

11. Full Address to which Migration Certificate should be sent.....

*12. I declare that I have not been debarred from appearing in University Examination or prosecuting any course of study conducted by the Gauhati University to the best of my knowledge and belief. If found otherwise I shall be liable to action.

13. I surrender my original Registration Certificate No.....of.....20.....
Date.....

Full Signature of the Student

Recommendation of the Principal/Head of the Institution

14. The Particulars stated above have been checked, verified and found correct. Migration Certificate may be issued.

**Signature of the Principal/Head of the Institution
with Office seal**

OFFICE NOTES AND ORDER

Migration Certificate
may be issued

Documents Checked

Records verified

Asstt. Registrar(Admn.)

Supdt.

Dealing Asstt.

(2)

INSTRUCTIONS

1. Migration Certificate is issued only to a registered student of this University and the **Original Registration Certificate** issued by the University must be surrendered for the purpose.
2. An applicant for Migration Certificate who is studying in any College or has passed any Examination of this University should pay **Migration Fee of Rs. 1540/-** and submit this application through the Institution under this University in which he/she is prosecuting or prosecuted his/her studies last or through which he/she appeared at the examination. **A copy of the last Marksheet be attached.**
3. No action will be taken unless the prescribed fee is received in this office.
4. Money orders are not accepted. Fees should be sent by Bank Draft payable to the Registrar, Gauhati University at the State Bank of India, Gauhati University Branch, Guwahati -14 or by Cash at the University Cash Counter and Duplicate copy of Challan be enclosed.
5. In case of student who passed M.A. Examination Privately the form should be countersigned by a Statutory Administrative Officer of the University under his Official seal. Such students shall be required to produce all testimonials at the time of countersignature.
6. **Applicants shall note that Duplicate Migration Certificates are not generally issued and Re-Registered his/her name by submitting the Migration Certificate issued by the University.**
7. Candidate must be submitted the original Money Receipt at the time of receiving the Migration Certificate.
8. Migration Certificate will not be issued without submitting proper documents regarding Admission in other University.
9. Candidate not appearing any examination under G.U. must produce a certificate from the Principal or Head of the Institution for the purpose.